

NOTICE OF SPECIAL SESSION

Notice is hereby given that the **PRESTON COUNTY COMMISSION** will conduct a Special Session on **Tuesday, April 28, 2020**, beginning at **9:00 a. m.** in the County Commission Office, Kingwood, West Virginia, for the following:

Call to order by President and Pledge of Allegiance.

Roll call of Commissioners.

Review of Bills.

Assessor's Office – Consideration and/or action

Tax Correction List – None

County Court Split – None

Recognition

9:03 a.m. Preston County Health Department

Proceedings in Vacation – April 13, 2020 through April 21, 2020

Estate Settlements – April 13, 2020 thru April 16, 2020

ESTATE NAME: **GLENN HARVEY BOLYARD**

ESTATE NAME: **ROBERT L SHUFELT**

ESTATE NAME: **DARLA WRIGHT THRIFT**

Quarterly Fiduciary Commissioner Reports – None

New Business – Consideration and/or action – None

Administrator's Report – Consideration and/or action

A. Update COVID-19 Virus

B. Update on Primary Election Center

C. Budget Revisions

D. Miscellaneous Correspondence

Personnel Matters- Consideration and/or action

Legal Matters- Consideration and/or action

Information

A. Minutes – April 21, 2020

B. Miscellaneous Correspondence


President

2-24-2020
Date


Commissioner

2-24-2020
Date

The Preston County Commission met in Special Session at 9:00 a.m., April 28, 2020 in the County Commission Meeting Room.

The meeting was streamed via live through the Preston County Commission Facebook page.

The meeting was called to order by President Samantha Stone who invited those present to join in the Pledge of Allegiance.

President Stone then declared the following Commissioners present: Samantha Stone, Dave Price and Don Smith.

Also present was Kathy Mace, Interim Administrator.

The following persons registered their attendance during the meeting: Preston County Health Department Director, V.J. Davis, OEM/911 Director, Duane Hamilton, and OEM/911 Assistant Director, Justin Wolfe.

Commissioner Price moved to authorize payment of all properly presented and approved invoices. Commissioner Smith seconded the motion. A roll call vote was taken with Commissioners Price, Smith and Stone voting yes. Motion carried.

There were no Tax Corrections, Notice of Apportionments, Consolidation of Land or County Court Splits.

cognition of Scheduled Appointments

9:03 a.m. Preston County Health Department

Commissioner Stone introduced V.J. Davis, Director of the Preston County Health Department with an update on COVID-19.

Mr. Davis reported that there are 1,077 positive cases of the coronavirus in West Virginia and 37 deaths, which is 2.49%.

He also stated that the Governor unveiled his plan for reopening things and he is currently in the process of trying to dissect it and try to get some definitive answers from the Governor's office as to when week one starts.

He would like to make clear to people that once businesses open up there will still be restrictions in place for the number of people allowed in a business at one time. It is recommended that people wear a mask or face covering when they are out and about. He said we still need to be careful and very cautious for a while or until there is a vaccine.

Mr. Davis announced that a non-clinical employee at the nursing home, tested positive as part of the required testing. The Health Department is required to release this information from the nursing home within a 24- hour period. They are still waiting on the bulk of the test results to come back.

Approval of Minutes – none

Proceedings in Vacation -April 13, 2020 through April 21, 2020

Under **NEW BUSINESS** Commissioner Smith moved to dispense with the reading in open court of the proceedings of the Clerk of this Commission, had in vacation on, April 13, 2020 thru April 21, 2020 inclusive, and to approve and confirm the same as presented by the County Clerk, there having been no exception or objections filed thereto. (See attachment)

United States of America



State of West Virginia

County of Preston, ss:

Clerk's Fiduciary Report

Estate from Monday, April 13, 2020, through Tuesday, April 21, 2020

The County Commission of Preston County this 28th day of April, 2020 proceeded to examine the report of the Clerk of the Commission of the Fiduciary and Probate matters had before her during the vacation of the Commission, and it appearing to the Commission that all of the proceedings had therefore ordered that the said report and matters thereto contained be and the same is hereby ratified and confirmed. Said report is in words and figures as follows, to-wit:

On, Monday, April 13, 2020, the following matters were disposed of in the presence of the Clerk:

The said estate of **GEORGE WASHINGTON BOLYARD**, deceased was referred to **SHEILA K WILLIAMS**, a FIDUCIARY COMMISSIONER for the Preston County Commission, for settlement thereof.

On, Thursday, April 16, 2020, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **FREDA A CLARK**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

KAREN RENEE KELLY, who was named in the last will and testament of **FREDA A CLARK**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

On, Friday, April 17, 2020, the following matters were disposed of in the presence of the Clerk:

More than 30 days since the date of death or the surviving spouse or heir, upon a motion, **KARRAH A. AMES** was appointed and qualified as ADMINISTRATRIX of the estate of **ROBIN WENDELL AMES**, deceased. No bond was required.

DONNA LOUGHRIE, who was named in the last will and testament of **RUTH M TICHNELL**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

Certification of Completion of Ancillary Administration of WV Real Estate Without Appointment was filed for the estate of **HOWARD L. LEAHY**.

Subscribed and sworn to before me on 04/23/2020

Linda Huggins
Clerk of the Preston County Commission

By:
Tammy Johnson, Deputy Clerk

Commissioner Price seconded the motion. A roll call vote was taken with Commissioners Smith, Price and Stone voting yes. Motion carried.

Estate Settlements – April 13, 2020 thru April 16, 2020

Commissioner Price moved that the proceeding estate settlements and/or waivers thereof, having been filed for a period of ten (10) days prior to the commencements of this term and there being no exceptions or objections filed thereto, be approved and confirmed. (See attached.)

United States of America



State of West Virginia

County of Preston, ss:

Settlement List

Notice is hereby given that the following estate(s) have been submitted for settlement from 04/13/2020 thru 04/16/2020 in the Preston County Clerk's Office at 106 West Main Street, Suite 103, Kingwood, WV 26537-1131. For approval by the Preston County Commission on Tuesday, April 28, 2020.

ESTATE NUMBER: 3536
ESTATE NAME: GLENN HARVEY BOLYARD
EXECUTOR: GLENN HARVEY BOLYARD, JR
SETTLEMENT: WAIVER OF FINAL SETTLEMENT
FILED: 04/16/2020

ESTATE NUMBER: 2639
ESTATE NAME: ROBERT L SHUFELT
ANCILLARY ADMINISTRATOR CTA DBN: LEN KURT SHUFELT
ANCILLARY ADMINISTRATOR CTA DBN: TERESA SHUFELT LINDELL
SETTLEMENT: INTERIM REPORT OF RECEIPTS, DISBURESEMENTS AND DISTRIBUTION; AFFIDAVIT
FILED: 04/15/2020

ESTATE NUMBER: 3532
ESTATE NAME: DARLA WRIGHT THRIFT
CO EXECUTOR: BRADLEY ALLEN CUPPETT
CO EXECUTOR: JAMES E. WRIGHT
CO EXECUTRIX: LOURIE ANN WRIGHT
SETTLEMENT: REPORT OF RECEIPTS, DISBURESEMENTS AND DISTRIBUTION; AFFIDAVIT
FILED: 04/13/2020

Subscribed and sworn to before me on 04/23/2020

Linda Huggins

Linda Huggins
Clerk of the Preston County Commission

By: *Tammy Johnson*
Tammy Johnson, Deputy Clerk

Commissioner Smith seconded the motion. A roll call vote was taken with Commissioners Price, Smith and Stone voting yes. Motion carried.

Fiduciary Commissioner – None

Old Business – Consideration and/or action

New Business – Consideration and/or action

Administrator's Report – Consideration and/or action

Commissioner Stone recognized Kathy Mace for the Administrators Report.

A. Update COVID-19 Virus

Kathy Mace, Duane Hamilton and Justin Wolfe presented items being looked at to purchase with the \$100 thousand dollars given to the county from the governor's office.

They are looking at PPE and hand sanitizer for all the first responders and four transport ventilators. All PPE and hand sanitizer that's stock piled is available to fire departments, EMS and to town and public service district employees and municipalities.

One thing that was proposed by the first responders from the fire departments were COVID-19 sanitizing kits to be used to disinfect the trucks and equipment at a cost of \$5,200.00 for all 12 departments.

They are also proposing to purchase a 40 foot storage container trailer, with doors on both ends for easy access, to establish a county stock pile. The cost for the unit would be approximately \$6,100.00.

She also advised that V.J. Davis, Director of the Health Department has \$10,000 in PPE that he will be adding to the county stockpile.

Ms. Mace reiterated that in all approximately \$30,000. will be for PPE. The ventilators along with the supplies requested are close to \$22,000. The sanitizing kits for the fire departments are \$5,200., the storage unit \$6,100.

Mr. Hamilton advised that the hospital has agreed to maintain the certification on the ventilator devices as well as train the EMS with the respiratory people from the hospital and do inservice training as well.

Commissioner Price made a motion, not to exceed \$65,000. for the personal protection equipment, the portable ventilators, the sanitizer, process and materials for the fire departments and a container to put all this in. Commissioner Smith seconded the motion. A roll call vote was taken with Commissioners Price, Smith and Stone voting yes. Motion carried.

Commissioner Smith made a motion to approve the extension for the additional 60 days for the Proclamation for the State of Emergency due to the COVID-19 pandemic. Commissioner Price seconded the motion. A roll call vote was taken with Commissioners Smith, Price and Stone voting yes. Motion carried. (See attached.)

PROCLAMATION
By The
Preston County Commission President
Samantha Stone

Whereas, beginning on March 18, 2020 at 4 pm,

(COVID-19 Pandemic)
causing potential threats to critical infrastructure, private and
public assets in Preston County, West Virginia.

Whereas, the event, and its effects, have caused pending threats to
private and public assets and pose a threat to the health, safety,
welfare and assets of the citizens of Preston County.

Now Therefore, be it resolved that I, Samantha Stone, President of the Preston
County Commission, under the authority vested in me by the
Constitution and laws of this State and Governor Justice and
in recognition of the gravity of the situation, do hereby find and
declare a State of Emergency to exist in Preston County.

Now Therefore, this State of Emergency has been extended an additional 60
days and will expire June 16, 2020, unless extended or
suspended.

Done at the Preston County Commission, this the 28th day of April,
in the year of the Lord, Two Thousand Twenty and in the
One Hundred Fifty Sixth year of the State.


Preston County Commission President

B. Update on Primary Election Center

A lease has been signed with the owners of the plaza. The space should be available Friday, May 1, 2020.

Ms. Mace ordered 10 tables locally at a cost of \$1,100.00 and will be borrowing chairs to use.

C. Budget Revisions

Kathy Mace presented budget revisions for needed for the County Commission. (See attached.)

Commissioner Price moved to approve the budget revisions for election materials as presented by Kathy Mace. Commissioner Smith seconded the motion. A roll call vote was taken with Commissioners Price, Smith and Stone voting yes. Motion carried.



MEMORANDUM
Preston County Commission

Date: April 28, 2020
To: Bookkeeper
From: Kathy Mace, Interim County Administrator
Subject: Budget Revision - Needs for Election due to COVID-19

Table with 3 columns: Change Type, Account Number, and Amount. Includes rows for DECREASE (Contributions), INCREASE (Equipment), and INCREASE (Rent).

ALLOWED AND PAYMENT AUTHORIZED
APR 28 2020
Signature of Amanda Stone, President of County Commission

RESOLUTION

At a Regular Session of the County Commission, held on April 28, 2020 the following order was made and entered.

SUBJECT: The revision of the Levy Estimate (Budget) for the County of Preston. The following resolution was offered.

RESOLVED: That subject to approval of the State Auditor as ex officio chief inspector of public offices, the County Commission does hereby direct the budget be revised PRIOR TO THE EXPENDITURE OR OBLIGATION OF FUNDS FOR WHICH NO APPROPRIATION OR INSUFFICIENT APPROPRIATION CURRENTLY EXISTS, as shown on budget revision number 25 of the General County Fund, a copy of which is entered as part of this record.

The adoption of the forgoing resolution having been moved by Commissioner Price and duly seconded by Commissioner Smith, the vote thereon was as follows:

Commissioner Amanda Stone Yes No
Commissioner David Price Yes No
Commissioner [Signature] Yes No

WHEREUPON, President Stone declared said resolution duly adopted, and it is therefore ADJUDGED and ORDERED that said resolution be, and the same is, hereby adopted as so stated above, and the County Clerk is authorized to fix her signature on the attached "Request for Revision to Approved Budget" to be sent to the State Auditor for approval.

D. Miscellaneous Correspondence

- Johnson Controls will be here Wednesday to do preventative maintenance on the heating and cooling units
Wednesday, April 29, 2020 - 2:30 p.m. conference call with Risk Pool
Thursday - April 30, 2020 - 10:00 a.m. conference call with Courthouse Security Management Team re: grant application
Thursday - April 30, 2020 - 12:00 p.m. conference call with Attorney General

Personnel Matters-Consideration and/or action

Legal Matters-Consideration and/or action

Information

- A. Minutes - April 21, 2020
- B. Miscellaneous Correspondence

Kathy Mace advised that the meeting schedule will return to the regular schedule with the next meetings set for:

- May 5, 2020 – 5:30 p.m.
- May 12, 2020 – 9:00 a.m.
- May 19, 2020 – 10:30 a.m.
- May 26, 2020 - 9:00 a.m.

By the end of the month the meetings may be open back up to the public.

Commissioners Comments

Commissioner Price - The gates on the dam will be closing and the fill will begin.

Commissioner Smith - On website transportationwv.gov there is a posting of all the road maintenance jobs in the state. The projects and dates scheduled for ditching, patching, mowing, core maintenance, and slips, etc.

Commissioner Stone – Shoutout from the Preston County Commission to all the graduating seniors this year. She is proud of them and asks them to persevere, move on and keep their goals high.

Commissioner Stone also mentioned that they are working closely with their connections in Charleston regarding the transfer of prisoners to the Hazelton prison. She said the main concern is to protect the citizens of Preston County.

At 10:24 a.m., there being no further business to come before the Commission, President Stone declared the Regular Session adjourned.

Commissioner

Commissioner

Commissioner

---o O o---

04/28/2020