Call to order by President and Pledge of Allegiance.
Roll call of Commissioners.
Recognition of Public.
Review of Bills.
Assessor’s Office – Consideration and/or action
   Tax Correction List – Austin Powder, Personal Property; DeBerry Penny M, Real Estate;
   Mill Run Enterprises Inc, Personal Property; Shady Brook Home Owner, Real Estate
   Notice of Apportionment – None
   Consolidation of Land – None
   County Court Split – None

Administrator’s Report – Consideration and/or action
   A. Community Corrections Request for July Reimbursement
   B. Update Prodigy for New Phone System
   C. Request for Reimbursement and Grant Completion for Community Participation
   Grant Program for Arthurdale Heritage
   D. Update on Old Red Barn demo
   E. Budget Revisions
   F. Miscellaneous Correspondence

Consideration
   A. Approval of Minutes – July 31, 2017

New Business – Consideration and/or action
   A. Proceedings in Vacation – August 2, 2017 through Monday, August 8, 2017
   B. Estate Settlements – Ten (10) days
      Estate of Charles F. Paugh
      Estate of Robert A. Cuppett
      Estate of Judy Kay Daft
      Estate of Ernest Harold Dumire
      Estate of Carolyn S. Owens
      Estate of Bryan Timothy Radabaugh
   C. Fiduciary Commissioner Quarterly Reports – None
   D. Fiduciary Commissioner Report and Recommendations- None

Old Business – Consideration and/or action

Information
   A. Minutes – August 7, 2017
   B. Miscellaneous Correspondence

Recognition of Scheduled Appointments

   9:35 am Melissa Hardy, Sheriff’s Dept. - Budget Revision
   9:40 am OEM/E-911 – Budget Revision
   9:45 am Rowlesburg Park Committee- Request for funding
   10:00 am Michael Cilella, BOST and Mr. Radabaugh - Regarding C P + Pay Benefit

Commissioners Comments
The Preston County Commission met in Regular Session at 9:30 p.m. August 14, 2017, in the County Commission Meeting Room.

The meeting was called to order by President Craig Jennings who invited those present to join in the Pledge of Allegiance.

Commissioner Jennings then declared the following Commissioners present: Dave Price, Don Smith and Craig Jennings.

Also present were Kathy Mace Administrator/Grant Writer and Linda Huggins, County Clerk.

The following persons registered their attendance during the meeting:

- M.D. Scott
- Theresa Marthey – Preston County News and Journal
- Kathy Plum -The Dominion Post
- Anita Berns-PCAS
- Cameron Radabaugh-PCAS
  - Delores Riggs
  - Melissa Hardy
  - Deanna Lively
  - Crystal Bolyard
- Dan Loughrie, Sheriff
- T.J. Hawkins
- Duane Hamilton-OEM/E-911
- Megan Hudock-WBOY

No one registered prior to the meeting to address the Commission.

Commissioner Price moved to authorize payment of all properly presented and approved invoices. Commissioner Smith seconded the motion. A roll call vote was taken with Commissioners Smith, Jennings and Price all voting yes. Motion carried.

Commissioner Smith moved to approve the Preston County Tax Correction List dated August 14, 2017 in the amount of $2,544.26 as presented and explained by Office Administrator Delores Riggs. Commissioner Price seconded the motion. A roll call vote was taken with Commissioners Smith, Price and Jennings voting yes. Motion carried.

There were no Notices of Apportionment for Jointly Owned Vehicles, Consolidation of Land or County Court Splits presented.
Commissioner Jennings recognized Kathy Mace for the Administrator’s Report.

A. Community Corrections Request for July Reimbursement

Commissioner Smith moved to authorize President Jennings to sign the Request for Reimbursement for the Community Corrections Grant for July 2017 in the amount of $9,336.87, Project No. 18-CC-20. Commissioner Price seconded the motion. A roll call vote was taken with Commissioners Jennings, Smith and Price voting yes. Motion carried. (See attached.)

B. Update Prodigy for New Phone System

Ordering the same phones for everyone, $5.00 cheaper per phone. All phones to have the same functions. Hope to have the fiber in by Sept. 1st and everything done by Oct. 1, 2017.

C. Request for Reimbursement and Grant Completion for Community Participation Grant Program for Arthurdale Heritage

Commissioner Smith made a motion to authorize President Jennings to sign the $4,700.00 Arthurdale Heritage Grant, Project No. 09CPGP0897N. Commissioner Price seconded the motion. A roll call vote was taken with Commissioners Jennings, Smith and Price all voting yes. Motion carried. (See attachments.)
GOVERNOR'S COMMUNITY PARTICIPATION GRANT PROGRAM
FINANCIAL REPORT/REQUEST FOR PAYMENT

Submit with original signature to:
West Virginia Development Office
Governor's Community Participation Grant Program
1500 Kanawha Boulevard, Suite 500
Charleston, West Virginia 25301
304-558-2400

Local Governing Agency (County): Preston County Commission
Chief Election Official: Craig Jennings
Street Address: 106 E. Main St., Ste. 202
City, Service Area: St Albans
Phone: 304-329-1800
Fax: 304-329-3192
Form Completed by: Kathy Nace
Email: nace@prestoncountygov.wv

Project Title: Arthurdale Heritage
Grant No.: CRGP170065
Project No.: 04CGPD001876
Period Covered by This Document: 07/01/2017-06/30/2017
Requested Payment Request Number: 04CGPD001876
Payment Request Completion Date: 08/31/2017 (If requesting more than 90 percent of grant funds, submit all documentation in accordance with the terms and conditions of the grant.

☑ The following documents are required for the disbursement of grant funds. Check all documents attached:
☐ Copies of bids, quotes or verbal bid summary
☐ Copy of contract, which requires payments for construction
☐ Copies of certified payroll records for construction
☐ Copy of invoices
☐ Project Photograph(s)

☑ Competitive bids were obtained for purchases exceeding $2,500 in accordance with West Virginia Code §41-3-9 and the contracts for this project. Individual prices ranged of projects and procedures followed. Attach copies of contracts, bids, quotes, or invoices.
☐ $0.00 to $2,500
☐ $2,501 to $5,000
☐ $5,001 to $10,000
☐ $10,001 to $25,000
☐ $25,001 or more

☒ State agreeing payments were paid for all construction associated with this project. If state payments were not paid, please explain why.

Cost Categories

<table>
<thead>
<tr>
<th>Category</th>
<th>Approved Budget</th>
<th>Amount Requested to Date</th>
<th>Amount Requested This Time</th>
<th>Total Amount Requested</th>
<th>Amount Disbursed to Date</th>
<th>Amount Disbursed This Time</th>
<th>Amount Disbursed Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Materials, Supplies, Equipment</td>
<td>$4,700</td>
<td>$0.00</td>
<td>$4,700</td>
<td>$4,700</td>
<td>$0.00</td>
<td>$4,700</td>
<td>$4,700</td>
</tr>
<tr>
<td>Labor, Painting</td>
<td>$4,700</td>
<td>$0.00</td>
<td>$4,700</td>
<td>$4,700</td>
<td>$0.00</td>
<td>$4,700</td>
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<tr>
<td>Total Project Cost</td>
<td>$9,400</td>
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<td>$9,400</td>
<td>$9,400</td>
<td>$0.00</td>
<td>$9,400</td>
<td>$9,400</td>
</tr>
</tbody>
</table>

A progress report must be provided. Progress reports will be filed in the West Virginia Development Office for inspection.

This project is 100% complete. The scope of work was to repaint and maintain the historic buildings in Arthurdale. This building E-10 is one of the most important buildings in Arthurdale heritage. The donation volunteers live in 1 of the buildings which mimic the living accommodation and the lifestyle of Arthurdale when built.

I certify that all costs claimed for this report are correct and that the costs were incurred as stated herein. All applicable West Virginia laws and regulations were followed. The amount claimed is based on actual costs incurred and not the cost of services or materials. The cumulative amount claimed is $9,400. Supporting documents are attached to verify costs claimed and are available for audit and inspection. Any costs that are incurred in excess of the amount claimed are self-imposed and not approved by the county or state agencies in any cost reporting or financial reporting basis contained in the present or previous year.

Mayor or County Commissioner's Signature: August 14, 2017

ORIGINAL SIGNATURE RECORDS USE BACK SIDE

GOVERNOR'S COMMUNITY PARTICIPATION GRANT PROGRAM
CERTIFICATION OF GRANT COMPLETION

Local Governing Agency (Grantee): Preston County Commission
Chief Election Official: Craig Jennings
Grant Number: CRGP170065
Project Title: Arthurdale Heritage
Project No.: CRGP170065
Grant Completion: 08/31/2017

1. HEREBY CERTIFY THE FOLLOWING REGARDING THE ABOVE-REFERENCED PROJECT:

☐ All activities included in the scope of services have been completed. The scope of work was to repaint and maintain the historic buildings in Arthurdale. The building E-10 is an original homestead and is featured in the tours of Arthurdale. All work is complete with photos of before and after included with this document.

☐ The activities included in the scope of services have not been completed. The scope of work was to repaint and maintain the historic buildings in Arthurdale. The building E-10 is an original homestead and is featured in the tours of Arthurdale. All work is incomplete with photos of before and after included with this document.

☐ The work has been modified, and the changes to the scope of work are included with this document. The changes include:

2. Uses of Funds by Line Item

<table>
<thead>
<tr>
<th>Category</th>
<th>Grant Funds</th>
<th>Local Funds</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Construction/Improvements</td>
<td>$</td>
<td>$</td>
<td>$</td>
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<tr>
<td>Materials, Supplies, Equipment</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>Labor, Painting</td>
<td>$4,700</td>
<td>$470</td>
<td>$5,170</td>
</tr>
<tr>
<td>Other</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>Total</td>
<td>$4,700</td>
<td>$470</td>
<td>$5,170</td>
</tr>
</tbody>
</table>

3. I certify that adequate bids were solicited and awarded for construction and that the contract for this project in accordance with West Virginia Code §13-2-6.

4. I verify that the project was completed in accordance with the terms and conditions of the grant.

5. I certify that the project was completed in accordance with the terms and conditions of the grant.

6. I certify that the project was completed in accordance with the terms and conditions of the grant.

7. I certify that the project was completed in accordance with the terms and conditions of the grant.

Signed by: Mayor or County Commissioner

Date: August 14, 2017

ORIGINAL SIGNATURE REQUIRED - VIRGINIA ONLY
D. Update on Old Red Barn demo
The barn and silo was demolished by Friday afternoon. Contractor requested to forgo payment until the project was complete. Things are going well.

E. Budget Revisions

Melissa Hardy for the Preston County Sheriff’s Department

<table>
<thead>
<tr>
<th>Description</th>
<th>Code</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>DECREASE</td>
<td>001-704-230</td>
<td>$ 695.00</td>
</tr>
<tr>
<td>INCREASE</td>
<td>001-700-108</td>
<td>$ 581.00</td>
</tr>
<tr>
<td>INCREASE</td>
<td>001-700-104</td>
<td>$ 44.00</td>
</tr>
<tr>
<td>INCREASE</td>
<td>001-700-106</td>
<td>$ 70.00</td>
</tr>
<tr>
<td>INCREASE</td>
<td>001-322-022</td>
<td>$65,450.00</td>
</tr>
<tr>
<td>INCREASE</td>
<td>001-442-459-22</td>
<td>$65,450.00</td>
</tr>
<tr>
<td>INCREASE</td>
<td>001-382-000</td>
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<tr>
<td>INCREASE</td>
<td>001-700-104</td>
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<tr>
<td>INCREASE</td>
<td>001-700-106</td>
<td>$ 12.00</td>
</tr>
<tr>
<td>INCREASE</td>
<td>001-700-108</td>
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</tr>
<tr>
<td>INCREASE</td>
<td>100-322-001</td>
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</tr>
<tr>
<td>INCREASE</td>
<td>100-442-223-01</td>
<td>$ 560.00</td>
</tr>
</tbody>
</table>

Duane Hamilton Director OEM/911

Commissioner Smith moved to accept the budget revisions as presented by Melissa Hardy and Duane Hamilton. Commissioner Price seconded the motion. A roll call vote was taken with Commissioners Jennings, Smith and Price all voting yes. Motion carried.

RESOLUTION

At a Regular Session of the County Commission, held on Aug 14, 2017 the following order was made and entered.

SUBJECT: The revision of the Levy Estimate (Budget) for the County of Preston. The following resolution was offered.

RESOLVED: That subject to approval of the State Auditor as ex officio chief inspector of public offices, the County Commission does hereby direct the budget be revised PRIOR TO THE EXPENDITURE OR OBLIGATION OF FUNDS FOR WHICH NO APPROPRIATION OR INSUFFICIENT APPROPRIATION CURRENTLY EXISTS, as shown on budget revision number 5, of the General County Fund, a copy of which is entered as part of this record.

The adoption of the forgoing resolution having been moved by Commissioner Smith and duly seconded by Commissioner Price, the vote thereon was as follows:

<table>
<thead>
<tr>
<th>Commissioner</th>
<th>Dave Price</th>
<th>Yes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Commissioner</td>
<td>Don Smith</td>
<td>Yes</td>
</tr>
<tr>
<td>Commissioner</td>
<td>Craig Jennings</td>
<td>Yes</td>
</tr>
</tbody>
</table>

WHEREUPON, President Craig Jennings declared said resolution duly adopted, and it is therefore ADJUDGED and ORDERED that said resolution be, and the same is, hereby adopted as so stated above, and the County Clerk is authorized to fix her signature on the attached “Request for Revision to Approved Budget” to be sent to the State Auditor for approval.
F. Miscellaneous Correspondence
The metal post/barriers for out front of the Assessors windows have been submitted to Preston Machines for a price.

Demo Pre-bid for the Wilson Property due by 4 p.m. Friday, Aug. 18, 2017.

Maintenance position applications for the PCAS due Aug. 18, 2017.

The August 21, 2017 meeting Kathy Mace and Don Smith will be absent. She will be attending Auditors Training for 10 days.

Consideration
A. Approval of Minutes -July 31, 2017

Commissioner Smith moved to approve the minutes from July 31, 2017. Commissioner Price seconded the motion. A roll call vote was taken with Commissioners Price, Smith and Jennings voting yes. Motion carried.

Under NEW BUSINESS Commissioner Smith moved to dispense with the reading in open court of the proceedings of the clerk of this Commission, having been no exception or objections filed thereto. (See attachment)
Commissioner Smith moved to approve the Proceedings in Vacation from Aug. 2, 2017 through Aug. 8, 2017. Commissioner Price seconded the motion. A roll call vote was taken with Commissioners Jennings, Smith and Price voting yes. Motion carried.

Commissioner Price moved that the foregoing estate settlements and/or waivers thereof, having been filed for a period of ten (10) days prior to the commencements of this term and there being no exceptions or objections filed thereto, be approved and confirmed. (See attached.)

There were no Fiduciary Commissioner Quarterly Reports and/or Fiduciary Commissioner Reports presented.
Old Business-Consideration and/or action -None

Information

A. County Clerk Linda Huggins advised that Commissioners have been furnished, by e-mail, copies of the minutes from the August 7, 2017, County Commission meeting.

B. Miscellaneous Correspondence-none

Recognition of Scheduled Appointments

9:35 am Melissa Hardy, Sheriff’s Dept.-Budget Revision – see budget revisions above.
9:40 am Duane Hamilton, OEM/E-911-Budget Revision- see budget revisions above.
9:45 am Rowlesburg Park Committee-Request for funding

T.J. Hawkins and Delores Riggs approached the County Commissioners requesting any financial assistance the Commission could provide them to help with the replacement costs of equipment lost due to flooding in their concession stand. Commissioners agreed to discuss the issue and get back to them by the end of the Day. (See attached.)

ROWLESBURG COMMUNITY PARK
P.O. BOX 164
ROWLESBURG, WV 26425

Preston County Commission
106 W. Main Street
Kingwood, WV, 26537
August 14, 2017

Honorable Commissioners,

As you are no doubt aware the Rowlesburg Park suffered considerable damage in the recent high water. All efforts by volunteers were expended to minimize the damage by removing items to the extent time allowed, but the water rose so unexpectedly and so quickly that few of our assets were removed to higher ground in time.

As a result, we had extensive loss of equipment in our concession stand, including freezers, refrigeration equipment, flyers, warmers, grills and other equipment essential to providing the services to the community.

The Rowlesburg Park is an all-volunteer organization. Those volunteers have put in countless hours, along with the help of WVU students, under the supervision of “Friends of the Cheat”, and the Preston Challenge Academy, cleaning up the park itself. In the short time since the flooding, there is little visible evidence that the flood happened.

However, if we are to continue to serve the Preston County Community with the services, festivals and events as in the past, we will need to restore our infrastructure and equipment. It is our goal to be back in full operation by the time of the annual Labor Day On The Rocks festivities.

Any financial assistance the Commission can provide would be appreciated. We will provide specific needs for your consideration under separate cover. Thank you for your attention to our desperate situation.

Respectfully Submitted,

T.J. Hawkins
Rowlesburg Park Commissioner.
At 10:10 am, Commissioner Jennings recalled the meeting back to order. After some discussion, it was agreed to give the Rowlesburg Park $4,000.00 for a one time donation and urged the members to set the new equipment on coasters or something to the equivalent to make it more mobile for moving in case of possible future flooding.

Commissioner Smith moved to provide the Park Committee $4,000.00 to offset with the costs associated with replacing equipment due to flooding. Commissioner Price seconded the motion. A roll call vote was taken with Commissioners Jennings, Smith and Price voting yes. Motion carried.

10:00 am, Michael Cilella, BOST and Mr. Radabugh-Regarding CP + Pay Benefit Deductions- no one showed up to address the Commissioners.

There being no further business to come before the Commission, Commissioner Jennings declared the meeting adjourned at 10:15 a.m.