

A G E N D A
PRESTON COUNTY COMMISSION
JULY 7, 2020
5:30 P.M.

Call to order by President and Pledge of Allegiance.

Roll call of Commissioners.

Recognition of Public.

Review of Bills.

Assessor's Office – Consideration and/or action

Tax Correction List – Jennifers Creation LLC, Personal Property
Martin James E & Carolyn S, Real Estate
McCrobie Barbara & Timothy, Real Estate
Miller Kelsey L, Personal Property
Sandstone Services LLC, Personal Property
Saunders Samuel K & Evelyn, Personal Property
Tucker Patricia E & Willie E, Personal Property

County Court Split – None

Recognition of Scheduled Appointments

5:33 p.m. Preston County Health Department – COVID-19 Virus Update
5:35 p.m. Linda Huggins, County Clerk - Regarding vacant office positions and employee raises.

Approval of Minutes – June 2, 2020

Proceedings in Vacation – June 25, 2020 through July 1, 2020

Estate Settlements – June 22, 2020 thru June 25, 2020

ESTATE NAME: **VIRGINIA F BRAHAM**
ESTATE NAME: **MAX ALLEN BURGOYNE, JR.**
ESTATE NAME: **JOHN SCOTT CRANE**
ESTATE NAME: **THOMAS M. EICHHORN**
ESTATE NAME: **VICTOR G MARTIN**
ESTATE NAME: **MARGARET POTEET**
ESTATE NAME: **OLENE REEL**
ESTATE NAME: **MAXINE CORLEY SWECKER**
ESTATE NAME: **ELEANOR VIRGINIA TAYLOR**

Fiduciary Commissioner – None

Old Business – Consideration and/or action –

Discussion on Hiring Freeze and Non-Essential Spending Freeze

New Business – Consideration and/or action –

Discussion of September 25, 2020 Holiday

Administrator's Report – Consideration and/or action

- A. Update COVID-19 Virus
- B. PMSi (Pest Management Services Incorporated) - Pest Control Agreement
- C. Clarification on Mills Group Contract for roof project at Preston County Animal Shelter
- D. Update on HVAC controller project for the Preston County Courthouse
- E. Budget Revisions
- F. Miscellaneous Correspondence

Personnel Matters- Consideration and/or action

Legal Matters- Consideration and/or action

Executive Session on a contractual/lease agreement Kingwood Plaza

Information

- A. Minutes – June 15, 2020
- B. Miscellaneous Correspondence

Commissioners Comments

STATE OF WEST VIRGINIA, COUNTY OF PRESTON, Ss:

The Preston County Commission met in Regular Session at 5:30 p.m., July 7, 2020 in the County Commission Meeting Room in the Annex Building.

The meeting was called to order by President Samantha Stone who invited those present to join in the Pledge of Allegiance.

President Stone then declared the following Commissioners present: Don Smith, Dave Price and Samantha Stone.

Also present was Kathy Mace, County Administrator and Linda Huggins, County Clerk.

The following persons registered their attendance during the meeting:

V.J. Davis, Director - Preston County Health Department

Biff Armstrong-IT

Connie Ervin-Assessor

Deanna Lively

Commissioner Price moved to authorize payment of all properly presented and approved invoices. Commissioner Smith seconded the motion. A roll call vote was taken with Commissioners Price, Smith and Stone voting yes. Motion carried.

Commissioner Smith moved to approve the Tax Correction List, dated July 7, 2020 in the amount of \$677.80 as presented by Assessor Connie Ervin. Commissioner Price seconded the motion. A roll call vote was taken with Commissioners Smith, Price and Stone voting yes. Motion carried.

There were no Notice of Apportionments, Consolidation of Land or County Court Splits.

Recognition of Scheduled Appointments

5:33 p.m. - Preston County Health Department-COVID-19 Virus Update

Commission President Stone introduced V. J. Davis, Administrator of the Preston County Health Department with a COVID-19 virus update.

Mr. Davis reported that there are no additional cases. In Preston County there are 73 confirmed; 16 probables; 2 deaths; 73 recovered and 14 active cases.

He feels that the county is getting to the end of the outbreak from the beach travel.

The Governor, yesterday, signed an Executive Order requiring face coverings for 9 years and older and for indoor spaces where social distancing is not possible.

He stressed that this is not a health department rule to regulate, it's the Governor's Executive Order.

Community testing will be Friday and Saturday, July 10th and 11th, 2020 at Kingwood Elementary School from 9:00 a.m. to 4:00 p.m. each day. This is a drive- thru testing, open to anyone with a valid ID. The test is a nasal swab with results back in 36 to 72 hours.

Commissioner President Stone at this time addressed Old Business, a discussion on the hiring freeze and non-essential spending freeze. See page 6 of this document.

5:35 p.m. – Linda Huggins, County Clerk – Regarding vacant office positions and employee raises

President Stone introduced Linda Huggins, County Clerk regarding vacant office positions and employee raises.

Clerk Huggins thanked the Commission for lifting the hiring freeze. She said her office did a lot of struggling through the election process and mentioned that as far as her operating expenses, basically what's in her budget is what is needed to run the office. She said what is unpredictable is the election. This year she was able to get the money reimbursed. She also asked for the Commissioners to consider raises for the employees.

Commissioner Stone assured the clerk that they always look at recommendations and requests as far as salaries go.

Connie Ervin said because of the work of the offices is the reason why the budget is coming in a little better than expected. She said a lot is due to the supplementals that they have worked hard to do every day.

Approval of Minutes – June 2, 2020

Commissioner Smith moved to approve the minutes of June 2, 2020. Commissioner Price seconded the motion. A roll call vote was taken with Commissioners Smith, Price and Stone voting yes. Motion carried.

Proceedings in Vacation - June 25, 2020 through July 1, 2020

Under **NEW BUSINESS** Commissioner Smith moved to dispense with the reading in open court of the proceedings of the Clerk of this Commission, had in vacation on, June 25, 2020 through July 1, 2020

inclusive, and to approve and confirm the same as presented by the County Clerk, there having been no exception or objections filed thereto. (See attachment)

United States of America



State of West Virginia

County of Preston, ss:

Clerk's Fiduciary Report

Estate from Thursday, June 25, 2020, through Wednesday, July 1, 2020

The County Commission of Preston County this 7th day of July, 2020, proceeded to examine the report of the Clerk of the Commission of the Fiduciary and Probate matters had before her during the vacation of the Commission, and it appearing to the Commission that all of the proceedings had therefore ordered that the said report and matters thereto contained be and the same is hereby ratified and confirmed. Said report is in words and figures as follows, to-wit:

On, Thursday, June 25, 2020, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **CHARLES W SMITH, SR.**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

CHARLES W SMITH, JR, who was named in the last will and testament of **CHARLES W SMITH, SR.**, deceased, as **EXECUTOR** thereof, qualified as such. Bond was \$50,000.00.

On, Friday, June 26, 2020, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **DAVID K. COLEBANK**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

JOSEPH P CLINE, who was named in the last will and testament of **DAVID K. COLEBANK**, deceased, as **EXECUTOR** thereof, qualified as such. No bond was required.

On, Monday, June 29, 2020, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **C. LEE MARTINEC**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

HEIDI L. BERSANI, who was named in the last will and testament of **C. LEE MARTINEC**, deceased, as **EXECUTRIX** thereof, qualified as such. No bond was required.

On, Tuesday, June 30, 2020, the following matters were disposed of in the presence of the Clerk:

More than 30 days since the date of death or the surviving spouse or heir, upon a motion, **PHILIP K SKIDMORE** was appointed and qualified as **EXECUTOR** of the estate of **GLENDORA LEE SKIDMORE**, deceased. No bond was required.

The last will and testament of **DANIEL LISTON**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

DAREN AYERS, who was named in the last will and testament of **DANIEL LISTON**, deceased, as **CO EXECUTOR** thereof, qualified as such. No bond was required.

DANIEL ROBERT LISTON, who was named in the last will and testament of **DANIEL LISTON**, deceased, as **CO EXECUTOR** thereof, qualified as such. No bond was required.

Subscribed and sworn to before me on 07/02/2020

Linda Huggins
Clerk of the Preston County Commission

By
Karen Kurilko, Deputy Clerk

Commissioner Price seconded the motion. A roll call vote was taken with Commissioners Smith, Price and Stone voting yes. Motion carried.

Estate Settlements – June 22, 2020 thru June 25, 2020

Commissioner Price moved that the proceeding estate settlements and/or waivers thereof, having been filed for a period of ten (10) days prior to the commencements of this term and there being no exceptions or objections filed thereto, be approved and confirmed. (See attached.)



Settlement List

Notice is hereby given that the following estate(s) have been submitted for settlement from 06/22/2020 thru 06/25/2020 in the Preston County Clerk's Office at 106 West Main Street, Suite 103, Kingwood, WV 26537-1131. For approval by the Preston County Commission on Tuesday, July 7, 2020.

- ESTATE NUMBER: 3581
ESTATE NAME: VIRGINIA F BRAHAM
EXECUTOR: ROGER D BRAHAM
SETTLEMENT: REPORT OF RECEIPTS, DISBURSEMENTS AND DISTRIBUTION; AFFIDAVIT
FILED: 06/22/2020
- ESTATE NUMBER: 3512
ESTATE NAME: MAX ALLEN BURGOYNE, JR.
ADMINISTRATRIX: JAIME BURGOYNE
SETTLEMENT: AFFIDAVIT AND WAIVER OF FINAL SETTLEMENT
FILED: 06/22/2020
- ESTATE NUMBER: 3618
ESTATE NAME: JOHN SCOTT CRANE
EXECUTOR: JOSEPH ALLEN CRANE
SETTLEMENT: AFFIDAVIT AND WAIVER OF FINAL SETTLEMENT
FILED: 06/23/2020
- ESTATE NUMBER: 3184
ESTATE NAME: THOMAS M. EICHHORN
EXECUTRIX: SUSAN J. EICHHORN
SETTLEMENT: AFFIDAVIT AND WAIVER OF FINAL SETTLEMENT
FILED: 06/23/2020
- ESTATE NUMBER: 3515
ESTATE NAME: VICTOR G MARTIN
ADMINISTRATRIX: BEATE U MARTIN
SETTLEMENT: AFFIDAVIT AND WAIVER OF FINAL SETTLEMENT
FILED: 06/24/2020
- ESTATE NUMBER: 3531
ESTATE NAME: MARGARET POTEET
ADMINISTRATOR: RICHARD A. ADAMS
SETTLEMENT: AFFIDAVIT AND WAIVER OF FINAL SETTLEMENT
FILED: 06/25/2020
- ESTATE NUMBER: 3498
ESTATE NAME: OLENE REEL
EXECUTOR: KENNETH A. REEL
SETTLEMENT: AFFIDAVIT AND WAIVER OF FINAL SETTLEMENT
FILED: 06/24/2020
- ESTATE NUMBER: 3614
ESTATE NAME: MAXINE CORLEY SWECKER
EXECUTRIX: LESLIE DYANN SWECKER
SETTLEMENT: AFFIDAVIT AND WAIVER OF FINAL SETTLEMENT
FILED: 06/22/2020
- ESTATE NUMBER: 3310
ESTATE NAME: ELEANOR VIRGINIA TAYLOR
ADMINISTRATRIX: OPAL HUGGINS
SETTLEMENT: REPORT OF RECEIPTS, DISBURSEMENTS AND DISTRIBUTION; AFFIDAVIT
FILED: 06/24/2020

Subscribed and sworn to before me on 07/02/2020

Linda Huggins
Clerk of the Preston County Commission

By:
Karen Kufilko, Deputy Clerk

SettlementList

Commissioner Smith seconded the motion. A roll call vote was taken with Commissioners Price, Smith and Stone voting yes. Motion carried.

Fiduciary Commissioner – None

Old Business – Consideration and/or action - Discussion on Hiring Freeze and Non-Essential Spending Freeze

After a lengthy discussion regarding the hiring freeze and non-essential spending, Commissioner Price moved to lift the hiring freeze that was implemented April 1, 2020. Commissioner Smith seconded the motion. A roll call vote was taken with Commissioners Price, Smith and Stone voting yes. Motion carried.

No action was taken on the non-essential spending freeze at this time. It will stay on the agenda for the next two weeks.

New Business – Consideration and/or action - Discussion of September 25, 2020 Holiday

Commissioner Price moved to make September 25, 2020 a work day, Courthouse open, not a holiday in 2020. Commissioner Smith seconded the motion. A roll call vote was taken with Commissioners Price, Smith and Stone voting yes. Motion carried.

Administrator’s Report – Consideration and/or action

President Stone recognized Kathy Mace for the Administrators Report.

A. Update COVID-19 Virus

Ms. Mace says things basically are the same. Some of the social distancing signs have been refreshed. She reminds those coming into the county buildings that since masks are mandatory now to come prepared to enter the facilities.

She sent pleas to the Governor’s office asking for help for the volunteer fire departments and EMS through the CARES funding. The reply that she received was that doesn’t seem to be an avenue right now.

She applied for CARES funding for some reimbursement for salaries for those that had to be redirected from regular duties due to COVID-19. She’s had no response to her request.

B. PMSi (Pest Management Services Incorporated)-Pest Control Agreement

Ms. Mace asked for permission to move forward on a pest control maintenance agreement for the animal shelter in the amount of \$85.00/quarter or \$340.00/yr.

Commissioner Price moved to approve and authorize the President to sign the commercial pest control agreement with Pest Management Services Inc. Commissioner Smith seconded the motion. A roll call vote was taken with Commissioners Price, Smith and Stone voting yes. Motion carried.
(See attached.)



PEST MANAGEMENT SERVICES INCORPORATED

Ashburn: 703-723-2899 • Lic.#91001201
Winchester: 540-868-1111 • Lic.#91001200
Manassas: 703-335-6556 • Lic.#96004170
Fairmont: 304-363-7870 • Lic.#LA0078
Garrett County: 1-800-359-BUGS • Lic.#29575



COMMERCIAL PEST CONTROL AGREEMENT

CONTRACT DATE	EXPIRATION DATE	GRID NO.
7/1/20		
SERVICE DAY	TECHNICIAN	

BILLING INFORMATION			SERVICE INFORMATION		
ACCOUNT NO.	ACCOUNT REPRESENTATIVE		<i>This agreement authorizes Pest Management Services, Inc. to provide general pest control services at the following premise.</i>		
	Ryan Sweitzer		CUSTOMER SERVICE CONTACT	CONTACT PHONE NO.	
CUSTOMER NAME	HOME PHONE NO.		Preston County Animal Shelter	304-329-3461	
Preston County Animal Shelter	304-329-1805		PREMISE STREET ADDRESS		
INVOICE ADDRESS			278 Poor Farm Road		
106 West Main Street Suite 202			CITY	STATE	ZIP CODE
CITY	STATE	ZIP CODE	Kingwood	WV	26537
Kingwood	WV	26537	Kingwood	WV	26537

WE WILL PROVIDE CONTROL OF THESE PESTS

<input checked="" type="checkbox"/> CARPENTER ANTS	<input checked="" type="checkbox"/> CENTIPEDES	<input type="checkbox"/> INDOOR FLEA	<input checked="" type="checkbox"/> RATS	<input checked="" type="checkbox"/> BROWN BANDED ROACHES	<input checked="" type="checkbox"/> SPIDERS
<input type="checkbox"/> CARPENTER BEES	<input checked="" type="checkbox"/> CRICKETS	<input checked="" type="checkbox"/> MICE	<input checked="" type="checkbox"/> SILVER FISH	<input checked="" type="checkbox"/> GERMAN ROACHES	<input type="checkbox"/> INDOOR TICKS
<input checked="" type="checkbox"/> PAVEMENT ANTS	<input checked="" type="checkbox"/> EARWIGS	<input checked="" type="checkbox"/> MILLIPEDES	<input checked="" type="checkbox"/> AMERICAN ROACHES	<input checked="" type="checkbox"/> ORIENTAL ROACHES	
<input checked="" type="checkbox"/> YELLOW JACKETS (Nesting in Structure)	<input checked="" type="checkbox"/> BEES	<input type="checkbox"/> Other			

Special Services Also Available

<input type="checkbox"/> DECK MAINTENANCE	<input type="checkbox"/> "FUNGUARD"	<input type="checkbox"/> OMEGA SYSTEM
<input type="checkbox"/> CARPET BEETLES	<input type="checkbox"/> CLOTHES MOTHS	<input type="checkbox"/> PHARAOH ANTS

REGULAR INSPECTIONS AND TREATMENTS WILL BE SCHEDULED

MONTHLY QUARTERLY ONCE-A-YEAR SPECIAL OTHER - SPECIFY

SPECIAL INSTRUCTIONS AND AREAS TO BE TREATED

Target centipedes and millipedes for quarterly initial. Liquid treat exterior cracks and crevices. Spot treat the interior.

PEST MANAGEMENT SERVICES, INC. agrees to provide all required labor and materials for inspection and treatment deemed necessary for the control of the above named pests. It is understood that other pests are not covered by this agreement. This agreement does not provide for the control of any wood destroying insects or organisms, unless otherwise noted in this agreement. This agreement does not guarantee against present or future damage to the structure or its contents, nor does it provide for the repair or compensation thereof. The purchaser agrees to cooperate and to make the premise available for service as often as necessary to control existing problems. PEST MANAGEMENT SERVICES, INC. is not responsible for insect or rodent damage to products or the building, building's contents and/or personal possessions.

These services will be rendered by thoroughly trained, uniformed technicians under the supervision of certified personnel with years of experience and formal training in related sciences. We confine our methods and materials to those recommended and approved by the Environmental Protection Agency and/or the National Pest Control Association for safety and effectiveness.

This contract is for an initial twelve (12) month agreement, unless otherwise noted. Thereafter it will continue on a month to month basis unless a thirty (30) day written notice is given by either party. PEST MANAGEMENT SERVICES, INC. reserves the right to revise the service charge after the initial (12) month period. All accounts shall be COD unless otherwise specified in writing.

A FINANCE CHARGE OF 1-1/2% PER MONTH, 18% ANNUAL IS APPLIED TO DELINQUENT ACCOUNTS.

Acceptance of Agreement - The prices, specifications and reverse terms and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined below. PEST MANAGEMENT SERVICES, INC. reserves the right to alter or amend this agreement if it is not accepted within 30 days.

You the Buyer, may cancel this transaction at any time prior to midnight of the third business day after the date of this transaction.

NO. OF SERVICES	@ \$	PER	BEGINNING	SCHEDULE OF FEES	
METHOD OF PAYMENT				ONE TIME OR INITIAL SERVICE	\$ 85.00
<input type="checkbox"/> CASH	<input type="checkbox"/> CHECK #	<input type="checkbox"/> MC	<input type="checkbox"/> VISA	<input type="checkbox"/> AMEX	<input type="checkbox"/> DISCOVER
CREDIT CARD NO.	EXPIRATION DATE		MONTHLY OR QUARTERLY SERVICE	\$ 85.00	
CARDHOLDER'S SIGNATURE			TOTAL SERVICE (months)	\$ 340.00	
				LESS DEPOSIT	\$
				BALANCE DUE	\$ 85.00

SIGNATURES

CUSTOMER AUTHORIZATION (ACCEPTANCE)	PEST MANAGEMENT SERVICES, INC.	DATE	BRANCH	BRANCH PHONE NO.
	Ryan Sweitzer	7/1/20	Fairmont	363-7870

Rev 10/10 Reorder from GMM Printers, Inc. • Sterling, Virginia • 703-450-4121 **WHITE - Branch YELLOW - File PINK - Customer**

THIS PEST CONTROL SERVICE AGREEMENT SHALL BE SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS:

- The prices include all material and first class workmanship unless otherwise specified. The Company is authorized and directed to use on or about the premises service in accordance to this agreement, such compounds and materials as it shall deem necessary to effect the treatment contemplated. All possible care will be used in applying the treatment, however, the nature of the work is such that the Company cannot be responsible for domestic animals, and for stains, discoloration, damages to roofs, siding, shrubbery, etc. or causes beyond reasonable care, except those caused by acts of deliberate, gross negligence on the part of the Company.
- Public liability and property damage insurance against injury to members of the public from accidents which may rise from operations performed under THIS AGREEMENT, will be carried by the Company. All of our employees are covered by the Workman's Compensation Insurance.
- One Time or Initial Work is payable on completion, unless otherwise provided for. All other accounts are payable at the time of service (COD) unless otherwise approved at the time of signing this contract.
- Results of service are relative to and dependent upon the cooperation given by the Customer as to housekeeping, sanitation conditions, maintenance, accessibility of areas to be serviced and extent of preparation. The Customer agrees to cooperate with Pest Management Services Inc. in whatever reasonable manner necessary to facilitate treatment.
- Any deviation from the above involving extra cost of material and labor will become an extra charge. No alterations or variation of the terms of this contract shall be valid unless made in writing and approved by an officer of the Company.
- It is understood that this agreement is for a minimum specified contract period as noted on the reverse of this document. Should the contract be cancelled prior to the completion of services, the customer agrees to pay the Company in full at the time of cancellation, the balance of the contract price as specified on the reverse of this agreement.

C. Clarification on Mills Group Contract for roof project at Preston County Animal Shelter

The \$1,150.00 was a retainer, it was not an error in the contract.

D. Update on HVAC controller project for the Preston County Courthouse

The controller project is near completion. H.E. Neumann will return to make sure that they have remote access to the air handler and equipment. The project should be complete by the end of the week.

E. Budget Revisions

Kathy Mace presented budget revisions for Prosecuting Attorney Mel Snyder .

Commissioner Smith moved to approve the budget revision for the Prosecuting Attorney. Commissioner Price seconded the motion. A roll call vote was taken with Commissioners Smith, Price and Stone voting yes. Motion carried. (See attached.)



**PROSECUTING ATTORNEY
PRESTON COUNTY, WEST VIRGINIA
MEL SNYDER**

PROTECTING THE PUBLIC
PROMOTING JUSTICE

Assistant Prosecuting Attorneys
Anne Marie Armstrong
Savannah H. Wilkins
Megan M. Allender

Victim Advocate
Stacy L. Greaser

July 6, 2020

Honorable County Commissioners
by hand delivery

**Re: Prosecutor Office Budget Revision
to Increase Amy Bolyard's Salary**

Honorable Commissioners:

Would you please approve the following revision(s) to my budget.

Action	Amount	From:	To:
Transfer	\$1,000.00	Pros Atty Capital Outlay 001-405-459-000	Pros Atty Salaries/Wages 001-405-103-00
Transfer	\$1,000.00	Pros Atty Material/Supplies 001-405-341-00	Pros Atty Salaries/Wages 001-405-103-00

This transfer of funds is to provide additional salary funding for Amy Bolyard for this fiscal year.

Thank you for your consideration of this matter.

Sincerely,

Mel Snyder
Mel Snyder

c: Payroll/Bookkeeping - Preston County Clerk's Office

F. Miscellaneous Correspondence

- July 21, 2020-Zoom Meeting with DOH; 1:00 p.m.

- Ms. Mace has been working on a lease for property for Community Corrections. She spoke with Prosecuting Attorney Mel Snyder, he says it's good. She also provided it to the Risk Pool for their approval. She said it will cause an increase in the premium to protect the contents of the building but the increase will be passed along to the Community Corrections Program and they are willing to take on any cost that relates to this property. She hopes to have an answer from the Risk Pool by the end of the week so it can be presented to the Commission for review and approval at the next meeting.
- Relating to COVID-19, Ms. Mace requested an Executive Session for personnel where names will be mentioned and no action is anticipated.

At 6:21 p.m., Commissioner Price moved to go into Executive Session to talk about a COVID-19 related personnel issue. Commissioner Smith seconded the motion. A roll call vote was taken with Commissioners Price, Smith and Stone voting yes. Motion carried.

Those in attendance for the first Executive Session were Commissioners Stone, Smith and Price and Kathy Mace, Administrator.

EXECUTIVE SESSION

At 6:26 p.m., Commissioner Price moved to leave Executive Session. Commissioner Smith seconded the motion. A roll call vote was taken with Commissioners Price, Smith and Stone voting yes. Motion carried.

Commission President Stone advised that no action was taken as a result of the Executive Session.

Personnel Matters-Consideration and/or action

Legal Matters-Consideration and/or action

Executive Session on a contractual/lease agreement Kingwood Plaza

At 6:27 p.m., Commissioner Smith moved to go into Executive Session for a legal matter to discuss a contractual/lease agreement with Kingwood Plaza. Commissioner Price seconded the motion. A roll call vote was taken with Commissioners Smith, Price and Stone voting yes. Motion carried.

EXECUTIVE SESSION

Those in attendance for the second Executive Session of the meeting were all three Commissioners and Kathy Mace, Administrator.

At 6:44 p.m., Linda Huggins, County Clerk entered the Executive Session.

At 6:51 p.m., Commissioner Smith moved to leave Executive Session and reenter open session. Commissioner Price seconded the motion. A roll call vote was taken with Commissioners Smith, Price and Stone voting yes. Motion carried.

Commissioner Price moved to move forward with working on a lease and a contract on that space at the Kingwood Plaza and see where we come out. Commissioner Smith

seconded the motion. A roll call vote was taken with Commissioners Price, Smith and Stone voting yes. Motion carried.

Information

- A. Minutes – June 15, 2020
- B. Miscellaneous Correspondence

Commissioners Comments

Commissioner Stone said she constantly gets calls regarding the roads and believes they need to continue to keep the pressure on the DOH, especially for the secondary roads.

She received a message from Darby Clayton, DOH District #4 Engineer that stated, effective immediately, he has taken another position as the Assistant to the State Highway Operations. Mr. Michael Cronin will be taking over for Mr. Clayton. She said Mr. Clayton will still continue to oversee some things here and she looks forward to keeping the lines of communication open under Mr. Cronin’s watch.

At 7:15 p.m., there being no further business to come before the Commission, President Stone declared the Regular Session adjourned.

Commissioner

Commissioner

Commissioner

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07/07/2020