AGENDA
PRESTON COUNTY COMMISSION
REGULAR SESSION
June 3, 2019
6:30 P.M.

Call to order by President and Pledge of Allegiance.
Roll call of Commissioners.
Recognition of Public.
Review of Bills.

Assessor’s Office – Consideration and/or action
Tax Correction List – None
Notice of Apportionment – None
Consolidation of Land – None
County Court Split – None

Recognition of Scheduled Appointments
6:30 p.m. Preston County Circuit Judge Steve Shaffer – regarding changes to enhance security in the circuit court room
6:35 p.m. Tax Concerns
7:00 p.m. Approve the Real Estate and Personal Property Land Books 2019 tax year

Approval of Minutes – May 21, 2019

Proceedings in Vacation – Estate from Tuesday, May 28, 2019, through Tuesday, May 28, 2019

Estate Settlements –
Estate Name: LOVADA DORENE VIRGINIA HOFFMAN
Estate Name: LAURA F. WHITF
Estate Name: NETTIE ZENI

Fiduciary Commissioner Order - None

Old Business – Consideration and/or action
A. Public Service District No. 1 Appointment
B. Convention and Visitors Bureau Board of Directors Appointment

New Business – Consideration and/or action
A. Appointment to Preston County Building Commission to fill the unexpired term of Shannon Wolfe

Administrator’s Report – Consideration and/or action
A. Door Access Camera Update
B. Ryan Property Update
C. Update on on-line auction vehicle and mower
D. Budget Revisions
E. Miscellaneous Correspondence
F. Executive Session legal matter

Information
A. Minutes – May 28, 2019
B. Miscellaneous Correspondence

Commissioners Comments
The Preston County Commission met in Regular Session at 6:30 p.m., June 3, 2019 in the County Commission Meeting Room.

The meeting was called to order by President Dave Price who invited those present to join in the Pledge of Allegiance.

Commissioner Price then declared the following Commissioners present: Don Smith, Samantha Stone and Dave Price.

Also present was Kathy Mace, Administrator.

The following persons registered their attendance during the meeting:

Kathy Plum – The Dominion Post          Theresa Marthey – Preston County News and Journal
Deanna Lively                            Connie Ervin- Assessor
Crystal Bolyard                          Angie Lipscomb
Justin Wolfe-911/OEM                    Sheriff Dan Loughrie
Judge Steve Shaffer                      Ron Bolyard

No one registered prior to the meeting to address the Commission.

Commissioner Smith moved to authorize payment of all properly presented and approved invoices. Commissioner Stone seconded the motion. A roll call vote was taken with Commissioners Smith, Stone and Price voting yes. Motion carried.

There was no Tax Corrections, Notice of Apportionments, Consolidation of Land or County Court Splits.
Recognition of Scheduled Appointments

6:30 p.m.  Preston County Circuit Judge Steve Shaffer-regarding changes to enhance security in the circuit court room

Judge Shaffer approached the commission on changes to the entry to the courthouse by moving the desk manned by security personnel and moving the door to family court. The way it’s arranged now officers can’t see the door and computer screens showing security camera feeds at the same time. He also stated there is a need for extra personnel, according to State Supreme Court Security Director, there should be three people at the door at all times.

Judge Shaffer offered to invite the State Supreme Court Security Director up to make recommendations on the changes.

6:35 p.m.  Tax Concerns

No one showed to voice their tax concern.

7:00 p.m.  Approve the Real Estate and Personal Property Land Books 2019 tax year

Commissioner Smith made a motion to approve the Real Estate and Personal Property Land Books for tax year 2019 as presented by Assessor Connie Ervin. Commissioner Stone seconded the motion. A roll call vote was taken with Commissioners Smith, Stone and Price voting yes. Motion carried.

Approval of Minutes – May 21, 2019

Commissioner Smith moved to approve the minutes of May 21, 2019. Commissioner Stone seconded the motion. A roll call vote was taken with Commissioners Smith, Stone and Price voting yes. Motion carried.
Proceedings in Vacation - May 28, 2019 through May 28, 2019

Under NEW BUSINESS Commissioner Smith moved to dispense with the reading in open court of the proceedings of the Clerk of this Commission, had in vacation on May 28, 2019 thru May 28, 2019 inclusive, and to approve and confirm the same as presented by the County Clerk, there having been no exception or objections filed thereto. (See attachment)

United States of America

State of West Virginia

County of Preston, ss:

Clerk's Fiduciary Report

Estate from Tuesday, May 28, 2019, through Tuesday, May 28, 2019

The County Commission of Preston County this 3rd day of June, 2019 proceeded to examine the report of the Clerk of the Commission of the Fiduciary and Probate matters had before her during the vacation of the Commission, and it appearing to the Commission that all of the proceedings had therefore ordered that the said report and matters thereto contained be and the same is hereby ratified and confirmed. Said report is in words and figures as follows, to-wit:

On Tuesday, May 28, 2019, the following matters were disposed of in the presence of the Clerk:

The said estate of HAROLD L. KISNER, deceased was referred to OLIVIA S. HARRIS-DEVALL ATTORNEY AT LAW, a FIDUCIARY COMMISSIONER for the Preston County Commission, for settlement thereof.

A duly copy of the last will and testament of MARGARET E HERSHMAN, deceased, late a resident of PRESTON CO., WV, was admitted to record.

The last will and testament of PATRICIA RUTH LISTON, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record. JOSEPH MICHAEL LISTON, who was named in the last will and testament of PATRICIA RUTH LISTON, deceased, as EXECUTOR thereof, qualified as such. No bond was required.

Subscribed and sworn to before me on 05/20/2019.

Linda Huggins
Clerk of the Preston County Commission

By: Tammy Johnson, Deputy Clerk

Commissioner Stone seconded the motion. A roll call vote was taken with Commissioners Smith, Stone, and Price voting yes. Motion carried.
Commissioner Smith moved that the foregoing estate settlements and/or waivers thereof, having been filed for a period of ten (10) days prior to the commencements of this term and there being no exceptions or objections filed thereto, be approved and confirmed. (See attached.)

Commissioner Stone seconded the motion. A roll call vote was taken with Commissioners Smith, Stone and Price voting yes. Motion carried.

Fiduciary Commissioner Order -None
Old Business - Consideration and/or action – None

A. Public Servic District No. 1 Appointment

B. Convention and Visitors Bureau Board of Directors Appointment
Commissioner Stone moved to appoint Michael McGovern to the CVB Board. Commissioner Smith seconded the motion. A roll call vote was taken with Commissioners Stone, Smith and Price voting yes. Motion carried.

New Business – Consideration and/or action

A. Appointment to Preston County Building Commission to fill the unexpired term of Shannon Wolfe
Commissioner Smith moved to appoint Bill Means to the Preston County Building Commission to the unexpired term. Commissioner Stone seconded the motion. A roll call vote was taken with Commissioners Smith, Stone and Price voting yes. Motion carried.

Administrator’s Report-Consideration and/or action
Commissioner Price recognized Kathy Mace for the Administrators Report.

A. Door Access Camera Update
The project is still on schedule. Will be moving to the Sheriff’s Department. Ms. Mace will have a meeting tomorrow with representatives to do an inspection of the courthouse. She continues to work to retrieve serial numbers for the cameras.

B. Ryan Property Update
Ms. Mace spoke with Jessica Lipscomb, of Houses and More, regarding the pictures taken of the Ryan Property. She has been advised to have the house decluttered.

Mrs. Lipscomb recommended Ms. Mace hire Mr. Ronnie Hahn, a local gentleman that provides maid and lawn service to clean up properties for realtors to show property. The cost to be obtain his services would be $945.00 for approximately 2 ½ days of work to complete the job.

Also, with regards to this property, and the property on Cheat River when land is in question and not used for public purpose it is to be taxed. There is a question about what is public purpose? Ms. Mace said these were two unique issues and she has spoken with Mr. Stiles of the legal division of the State Tax Office and he is anxious for us to let things happen. The properties are put on the rolls as taxable and then the commission challenges the taxability.

If it is challenged then it will go to the State Tax Commissioner to decide if the county has to pay taxes on the property. If the county commissioners disagree with the decision, they can appeal it to the circuit court.
C. Update on on-line auction vehicle and mower

Ms. Mace reported that there was success on both. The lawn mower sold for $210.00 and the truck sold for $1,110.00. Both have been picked up and paid for.

D. Budget Revisions

Preston County E-911

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Commissioner Smith moved to approve the budget revision as presented by Kathy Mace. Commissioner Stone seconded the motion. A roll call vote was taken with Commissioners Smith, Stone and Price voting yes. Motion carried.

E. Miscellaneous Correspondence

- Dam visit Monday, June 10th
- Airport meeting in Clarksburg

F. Executive Session Legal Matter

At 7:10 p.m., Commissioner Smith moved to enter Executive Session for a legal matter. Commissioner Stone seconded the motion. A roll call vote was taken with Commissioners Smith, Stone and Price voting yes. Motion carried. Those in attendance were Commissioners Price, Stone and Smith. Kathy Mace requested that Justin Wolfe be present.

EXECUTIVE SESSION

At 7:18 p.m. following Executive Session, Commissioner Smith moved to leave Executive Session and reenter Open Session. Commissioner Stone seconded the motion. A roll call vote was taken with Commissioners Smith, Stone and Price voting yes. Motion carried.

President Price advised that no action is being taken as a result of the Executive Session.
Information

A. Minutes – May 28, 2019
B. Miscellaneous Correspondence

Commissioners Comments

At 7:19 p.m. there being no further business to come before the Commission, President Price declared the Regular Session adjourned.

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Commissioner

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Commissioner

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Commissioner

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06/03/2019